

City of Balcones Heights
Planning and Zoning Commission
3300 Hillcrest Drive
Balcones Heights, Texas 78201

MINUTES

Date: September 3, 2013

Time: 6:00 p.m.

MEMBERS PRESENT: George Monsive Kim Kelley Hilda Herrera
 Stephen Lara Jimmy Hernandez Carlos de La Garza

MEMBERS ABSENT: David Sellars (Alternate)

SIGN IN SHEET: Charles White

I. CALL TO ORDER AND RECORDING OF QUORUM:

Meeting was called to order and quorum was present.

II. APPROVAL OF MINUTES:

Minutes – July 2, 2013

The minutes for July 2, 2013 were approved on August 6, 2013. The minutes for August 6, 2013 will be brought for approval at the next meeting.

III. BUSINESS ITEMS:

1. Commission will continue considerations and make recommendation on impervious cover.

Development Services Coordinator Mark Boyd gave the commission information on impervious cover and referred to Code Book of Ordinances, Section 97.34 Driveway Materials and Construction. City Administrator was also present to answer questions.

Staff was directed to write up commission's changes, have a public hearing, commission will then vote and will make recommendation for Council's vote.

MOTION: I make a motion to add the words "set back" in Section 97.35 after 50% and an attached list of materials approved by Planning and Zoning, and remove "and shall not comprise more than 30% of the front yard in a commercially zoned area" from the first sentence in Section 97:35.

Motion by: Kim Kelly Second: Carlos de la Garza 5/0/0 PASSED

2. Commission will schedule date for October meeting due to National Night Out falling on the first Tuesday of the month.

Recommendation was made for the October 8th with City Council for a joint workshop at 6:00 p.m.

MOTION: I make a motion to move meeting to the 8th.

Motion by: Jimmy Hernandez

Second: Carlos de la Garza

5/0/0 PASSED

IV. CITIZENS TO BE HEARD:

No one was signed up to be heard.

V. ADJOURNMENT:

Meeting adjourned at 6:53 p.m

Submitted by:

**DELIA FLORES, TRMC
City Secretary**